

County of Santa Clara

Office of Supportive Housing

2310 N. 1st Street, Suite # 201
San Jose, CA 95131
(408) 278-6400 Main
(669) 220-1444 Fax



7/11/2022

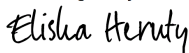
Robin Reynolds
Director of Financial and Business Operations
Office of the County Executive, County of Santa Clara
70 W. Hedding Street, East Wing – 11th Floor
San Jose, CA 95110

Dear Robin,

The Office of Supportive Housing is requesting a budget modification to the Bitfocus Inc. agreement that includes the following program(s): SAAS. This request includes modification of fiscal year budgets without any changes to the contract's Maximum Financial Obligation. This modification will allow the program to cover costs resulting from the need for additional user licenses for our Homeless Management Information System (HMIS) due to expanded services during the pandemic. The proposed modification will be covered by HUD CoC grant funds.

Please see the attached budget modifications and let me know if there are any questions. Thank you for your assistance.

Sincerely,

DocuSigned by:

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Elisha Heruty
Program Manager I
Office of Supportive Housing

AGENCY	Bitfocus
PROGRAM NAME	SAAS
FISCAL YEAR	7/1/2019-6/30/2022
BUDGET MOD EFFECTIVE DATE	6/1/2022

	Original Budget	Adjustment	Mod Budget
FY20 Budget	\$ 296,000	\$ (15,108)	\$ 280,892
FY22 Budget	\$ 363,744	\$ 15,108	\$ 378,852

TOTAL PROGRAM BUDGET	\$ 659,744	\$ -	\$ 659,744
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BUDGET NARRATIVE

Due to the pandemic, additional programs and services were tracked in the County’s HMIS, requiring the addition of user accounts beyond our expectations and causing expenses to go over the budget for FY22. The reallocation of funding from FY20 to FY22 is to support the increase in users needed to track and serve in additional programs during the pandemic. While the contract MFO won’t change, the funds being used will come from a HUD CoC grant for HMIS that started on June 1, 2022.

 Gladys Cabagbag
CEO Contracts and Grants Manager

DocuSigned by:
Gladys Cabagbag
 703CCBAEFF6A409... Signature

 8/29/2022
 Date

 Jeff Ugai
Agency Signatory Authority

DocuSigned by:
Jeff Ugai
 26052909291640F... Signature

 8/29/2022
 Date

 Trang Ochoa
OSH Contracts and Grants Manager

DocuSigned by:
Trang Ochoa
 FD55D3D017834CE... Signature

 8/31/2022
 Date

 Robin Reynolds
CEO Dir. Financial and Business Ops.

DocuSigned by:
Robin Reynolds
 F19AF60296E44D5... Signature

 9/7/2022
 Date